

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA REGULAR MEETING WEDNESDAY, NOVEMBER 17, 2021

ITEM	TIME
OPEN SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE	
1. Call to Order 10:00 AM	
2. Pledge of Allegiance	
3. Mission/Vision Statements	
4. Approval of Agenda	
5. Approval of Minutes A. Minutes for October 20, 2021 Vote	10:05 AM
6. Presentation to Former Commissioner Thompson	
7. Retirees	
8. Commissioner's Comments	
9. Public Comments	
10. General Manager's Office A. Monthly Report Information GM Presentation November Commission Meeting 2021.17.11 Commission Performance Report.pdf	10:30 AM
11. Office of the Inspector General (OIG) A. Monthly Report Information OIG October 2021 Summary of Activities	11:00 AM
12. Quarterly Audit Committee *Commission to convene as Audit Committee	

- A. **Audit Committee Meeting Minutes from 08/18/2021**
Vote
- B. **Audit Committee Audit Reports and Status Updates**
Information
[OIG Audit Committee PPT for Nov 17 2021 Mtg](#)

13. Corporate Secretary

- A. **Monthly Report** 11:25 AM
Information

14. CONSENT CALENDAR - RESOLUTION 2022-2305

Vote

- A. **Resolution 2022-2305** 11:30 AM
Vote

[Consent Calendar Resolution 2022-2305 November 2021](#)

- B. **16842 - Trunk Sewer Inspection**
Utility Services

Vote

[Commission Package Contract 16842 Trunk Sewer Inspection Services](#)

- C. **16944 - Western Branch WRRF Influent Splitter Box Replacement**
Engineering & Construction

Vote

[Commission Package Contract 16944](#)

- D. **16952 - Brighton Dam Dredging**
Production

Vote

[Commission Package Contract 16952 Brighton Dam Dredging Project RFR.pdf](#)

- E. **117713 - OEM Parts & Preventative Maintenance Services**
General Services

Vote

[Contract 117713 OEM PartsPrev Maint Serv](#)

- F. **CK6318A17 - 102" Anacostia Project**
Engineering & Construction

Vote

[Contract CK6318A17 102 Annacostia Project](#)

- G. **7002 - Science Labware Supplies & Equipment**
Production

Vote

[Contract 7002 Science Labware Supplies](#)

15. Engineering & Construction

- A. **BT6496A18 - Montgomery Village Ave. 24" Water Main** 11:35 AM

Replacement

Vote

[Commission Package Contract BT6496A18 Montgomery Village WMR](#)

16. Finance

- A. Work Session – 2022 Front Foot Benefit Rates and House Information Connection Charges** 11:45 AM
Information
[FFB and HC Rates Briefing](#)
- B. Report of the Unserved and Underserved Working Group** 12:00 PM
Information
[Unserved and Underserved Report](#)

17. General Counsel

- A. Outside Employment Regulations** 12:15 PM
Vote
[Commission Summary](#)
[Outside Employment Form 10082021.pdf](#)
[Outside Employment Regs 10082021.pdf](#)
[Chapter 1.70.030 Outside Employment - Legal Sufficiency.pdf](#)
[Chapter 1.72 Outside Employment - Legal Sufficiency.pdf](#)
[Resolution 2022-2306 COE Amends OE asc edits.pdf](#)
- B. Ethics Program Update** 12:30 PM
Information
[Commission Summary](#)
[Ethics Program Update pdf - October 2021.pdf](#)

18. Intergovernmental Relations

- A. Legislative Update** 12:35 PM
Information
[Legislative Update](#)
- B. PG-MC 103-22 – Bicounty Commissions - Ethics - Certification of Compliance**
Vote
[Commission Summary](#)
[PG-MC 103-22 Bicounty Commissions - Ethics - Certification of Compliance](#)
- C. PG-MC 104-22: WSSC – Membership – Alterations**
Information
[Commission Summary](#)
[PG-MC 104-22: WSSC Membership Alterations](#)

19. Production

- A. 16057 - Bulk Methanol Change Order** 12:55 PM
Vote
[Contract 16507 Change Order No. 4](#)

20. Commission Office

A. Resolution 2022-2307 - Adoption of Scholarship Regulation 1:05 PM

Vote

[Resolution 2022-2307 Engineering Scholarship](#)

[Chapter 2.03 Engineering Scholarship](#)

B. Committee Reports:

Employees' Retirement Board Of Trustees

Information

21. Adjournment of Open Session

Vote: 1:15 PM

22. CLOSED SESSION

Closed pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, Subtitle 3, Open Meetings Requirements - Closed Sessions: Section 3-305(b)(13) to approve the October 20, 2021 Closed Session Minutes; and Section 3-305(b)(1) to discuss a personnel matter.

Future meeting / events of note

November 25, 2021 Thanksgiving Day

November 28, 2021 Chaunukah and Advent Begin

December 1, 2021 Employees' Retirement Board of Trustees Meeting

December 7, 2021 Pearl Harbor Day

December 8, 2021 Board of Ethics Meeting, 1:00 PM, Virtual

December 15, 2021 Monthly Commission Meeting, 10:00 AM, Virtual